VISN and Local POC Job Descriptions for Annie Implementation

Role	Responsibilities	Mandatory / Optional
VISN Annie POC	• Engage and recruit Facility POCs to support Annie release. Coordination of Annie activities across the VISN • Work alongside Facility POCs to maintain the implementation schedule • Engage any other applicable VISN-level POCs as appropriate (e.g., MHV, PAO) • Update the Annie release team on status of implementation via the Annie SharePoint and during weekly conference calls • Supports site POCs • Attends all 6 Annie TTT sessions • Facilitates approval of new Protocols with appropriate VISN Specialty leads (future)	Mandatory
Facility Annie POC	• Lead and manage the local implementation and release of Annie, leveraging PAO office, CAC/ADPACs as necessary for support • Train staff or identify training lead to train users on Annie functionality • Facilitate approval of new Protocols with appropriate Facility Specialty leads (future) • Attend all 6 Annie TTT sessions • Role may be filled by clinicians, administrative, and should possess excellent communication and facilitation skills, knowledge of clinical operations, ability to work across service lines, and technological savvy	Mandatory
Facility Annie Clinical Adoption Lead	• Informs Annie rollout strategy to different specialties within the facility • Assist with building and approving protocols (future functionality) • Leverage early adopters and/or Annie Champions within your organization	Mandatory
Site Veteran Champion	• Assist with Veteran training and outreach on the Annie application • Assist with registering Veterans for Annie and serving as a point of contact for troubleshooting Veteran issues (such as incorrect customizations of protocols)	Optional